

## Waupaca County Nutrition Advisory Council Minutes

Thursday, June 17, 2021

Waupaca County Courthouse

811 Harding Street, Waupaca WI 54981

Room LL42

*This meeting and all other meetings of this committee are open to the public. Proper notice has been given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place and agenda of this meeting.*

**Members Present:** Jan Lehrer; Dave Steffens; Greta Schroeder; Meri Erickson;

**Others Present:** Megan Hintz, Aging Programs Supervisor; Melissa Anderson, ADRU Manager; Pat Huber, ADRC Clerk;

**Present via Zoom Audio:** Gloria Bigalke;

**Chairperson Jan Lehrer opened the meeting at 1:32 pm and a quorum was established. The meeting was also broadcast on the Waupaca County YouTube Channel and Zoom.**

- I. **Adoption of Agenda:** *Motion made by Meri Erickson and seconded by Dave Steffens to adopt the agenda. Motion carried.*
- II. **Adoption of Minutes of May 20, 2021 Nutrition Advisory Council Meeting:** *Motion made by Meri Erickson and seconded by Greta Schroeder to approve the minutes of May 20, 2021 meeting as printed. Motion carried.*

**Public Comment:** None

- III. **COVID-19 & Current Operations Update:** Megan Hintz stated that things are operating the same as they had last month. Megan, along with Volunteer Coordinator, Denise Roman have been focusing a lot of their time on volunteer recruitment for the Clintonville, Marion, Manawa and New London areas. Megan was pleased to report that three former volunteers will be returning to volunteer in the Manawa area. Megan reviewed the monthly participant data.
- IV. **July Menu Review:** Megan handed out June menus for member review. There were no questions or comments.
- V. **Voucher Program Overview and Updates:** Megan Hintz reported that letters went out to all former congregate members to invite them to the voucher program at Manawa Steak House. Megan further reported that we have three new potential locations: Marion, at Prospect Place; Weyauwega/Fremont at the Hotel Fremont; and Lola/Scandinavia, at Silver Lake Lanes. We will need to receive approval from the state on each location. Megan reported that New London, Clintonville and Waupaca congregate sites will reopen as soon as public health has reviewed and approved the COVID-19 safety protocol, as well as making sure that we have a caterer able to take on the additional meals. Megan will meet with Schueller's so see if they have the capacity to make the congregate meals or will we have to find another vender.
- VI. **Nutrition Program Annual Survey:** Megan Hintz handed out the survey mandated by the state. Megan reported that the questions on the survey are required by the state, but that Waupaca County is free to add additional questions to the survey. Megan asked for NAC input on other possible questions for the survey. She will bring final decisions to the next meeting for a vote. Megan plans to distribute the survey in the fall.

- VII. Program Caterer Recruitments:** Megan Hintz reported that she has had quite a struggle finding a replacement for the loss of Steve & Mary's. She has broadened her search, as well as thinking outside the box to try to create a stable plan moving forward for the program.
- VIII. Committee Member Reports of Meetings Attended and General Correspondence:** Jan Lehrer reported that Portage County has their annual farmer's market voucher program to enable the program participants to get good, fresh, delicious produce. Melissa Anderson stated that our budget does not allow Waupaca County to do the same.
- IX. Adjourn:** *A motion was made by Dave Steffens and seconded by Greta Schroeder to adjourn at 2:14 pm.*  
**Motion carried.**

**Next Meeting: Thursday, July 15, 2021, @ 1:30 pm – Waupaca County Courthouse.**

Respectfully Submitted,  
Pat Huber, ADRC Clerk